



Student Threat Assessment & Management System

Threat Assessment Level 1 Response Dismissal

This form is to be completed by a school administrator or Site Team member after investigating and determining through team discussion that a situation does not necessitate a Level 1 Assessment.

Student's Name: _____ Today's Date: _____

Administrator Name: _____ Date of Incident: _____

School: _____

Person Completing Form (Name/Title): _____

Staff Involved in Dismissal: Administrator School-Based Mental Health Professional School Psychologist

School Counselor SRO Law Enforcement Other: _____

Description of Incident:

Actions Taken/Investigation:

- Student Interview
 - Parent/Guardian Interview
 - Witness Interview
 - Teacher Interview
 - Review of Security Footage
 - Review of Records (especially special education or Section 504 records, if relevant)
 - Other:
-

Outcomes:

- Followed existing Behavior Intervention Plan
- Developed Behavior Intervention Plan
(If student has an IEP or 504 plan, development will be done through that process)
- Consequence given:

Other: _____

Reasoning for not initiating a Level 1 Assessment:

- After investigation, it was determined that the report was false.
- After investigation, the communication or incident was not confirmed.
- Other (Explain):

Comments/Notes:

Team Signatures:

Administrator Date

Other/Title Date

Other/Title Date

Other/Title Date

Other/Title Date

Other/Title Date

Other/Title Date

Other/Title Date

Parent/Guardian informed of threat response dismissal and outcome
Name/Title/Date of Staff that informed parent: _____