



Regular Board Meeting Minutes

Thursday, August 21, 2025

A. OPENING CEREMONY

1. The meeting was called to order at 1:27 PM.
2. Flag Salute
3. Roll Call – Establish Quorum

Board Members Present: President Clyde, Vice President Masumoto, Member Burton, Member Robles, and Member Tapscott-Munson. A quorum was established.

County Superintendent and Staff Present: Dr. Michele Cantwell-Copher, Fresno County Superintendent of Schools, and Ex-Officio Secretary and Executive Officer of the Board; Kevin Otto, Deputy Superintendent Business Services; Dr. Diane Lira, Deputy Superintendent Instructional Division; Jason Parkin, General Counsel; Jenny Brietigam, Communications Strategy & Outreach, and Angela Bowlin, Administrative Assistant to the Board.

4. Inspirational Reading was given by Jenny Brietigam.

B. ADOPT AGENDA

Adopted Regular Board Meeting Agenda of August 21, 2025.

The motion to adopt was

Moved by: Dr. Marcy Masumoto

Seconded by: Itzi Robles

Yes Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto, Kimberly Tapscott-Munson, and Itzi Robles

The motion carried. 5-0

C. APPROVAL OF MINUTES

1. Approved Minutes for Special Board Meeting - Board Workshop, July 17, 2025.

The motion to approve was

Moved by: Dr. Marcy Masumoto

Seconded by: Itzi Robles

Yes Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto,
Kimberly Tapscott-Munson, and Itzi Robles

The motion carried. 5-0

2. Approved Minutes for Regular Board Meeting - July 17, 2025.

The motion to approve was

Moved by: Bryan Burton

Seconded by: Kimberly Tapscott-Munson

Yes Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto,
Kimberly Tapscott-Munson, and Itzi Robles

The motion carried. 5-0

D. EMPLOYEE OF THE MONTH

Chris Borges, Executive Director - Special Education, was recognized as August 2025 Employee of the Month.

E. ACTION

1. After inviting members of the public to address the Board, adopted FCBE Resolution No. 2025-28 in the Matter of Naming the Classroom at Scout Island.

The motion to adopt was

Moved by: Kimberly Tapscott-Munson

Seconded by: Dr. Marcy Masumoto

Yes Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto,
Kimberly Tapscott-Munson, and Itzi Robles

The motion carried. 5-0

F. RECESS

A recess was called at 1:58 p.m. for the reception celebrating the honorees.
President Clyde reconvened the meeting at 2:10 p.m.

G. COMMUNITY INPUT

There was no community input.

H. PUBLIC HEARING

There was no public hearing.

I. REPORTS/INFORMATION/DISCUSSION

1. Received the Fixed Asset Report, April - June 2025.

J. ACTION ITEMS

1. Approved the Alternative Education Curriculum Guide 2025-2026.
The motion to approve was
Moved by: Dr. Marcy Masumoto

Seconded by: Bryan Burton

Yes Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto,
Kimberly Tapscott-Munson, and Itzi Robles

The motion carried. 5-0

2. Adopted amendments to the following Superintendent and Board Policies, and Administrative Regulations:

1. SP/BP No. 0410: Philosophy, Goals, Objectives, and Comprehensive Plans – Nondiscrimination in County Superintendent and County Board Programs and Activities
2. SP/BP & AR No. 1312.3: Community Relations – Uniform Complaint Procedures
3. SP/BP No. 5145.3: Students – Nondiscrimination/Harassment
4. SP/BP No. 5145.7: Students – Sexual Harassment
5. AR No. 5145.71 – Students – Title IX Sexual Harassment Complaint Procedures

The motion to approve was

Moved by: Itzi Robles

Seconded by: Dr. Marcy Masumoto

Yes Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto,
Kimberly Tapscott-Munson, and Itzi Robles

The motion carried. 5-0

3. Ratified the issuance and cancelation of temporary certificates for May 1, 2025, through July 31, 2025.

The motion to approve was

Moved by: Bryan Burton

Seconded by: Kimberly Tapscott-Munson

Yes Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto,
Kimberly Tapscott-Munson, and Itzi Robles

The motion carried. 5-0

4. Adopted FCBE Resolution No. 2025-27 in the Matter of Certification of School District Supervisors of Attendance.

The motion to adopt was

Moved by: Dr. Marcy Masumoto

Seconded by: Kimberly Tapscott-Munson

Yes Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto,
Kimberly Tapscott-Munson, and Itzi Robles

The motion carried. 5-0

5. Approved the Agreement to Lease Ground Space from Caruthers USD for Special Education Classroom at Caruthers Elementary School.

The motion to approve was

Moved by: Kimberly Tapscott-Munson

Seconded by: Dr. Marcy Masumoto

Yes Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto,
Kimberly Tapscott-Munson, and Itzi Robles

The motion carried. 5-0

Move Item K. Closed Session to be heard after J.5

The motion to move Item K was

Moved by: Dr. Allen Clyde

Seconded by: Dr. Marcy Masumoto

Yes Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto,
Kimberly Tapscott-Munson, and Itzi Robles

The motion carried. 5-0

K. CLOSED SESSION

Conference with Legal Counsel - Anticipated Litigation/Significant Exposure to Litigation/Liability Claim: 1 Potential Case (Government Code § 54956.9(d)(2), Claimant – Robert Jaramillo, Agency Claimed Against - Fresno County Board of Education.

In closed session, the Board took action to deny the government claim of claimant Robert Jaramillo against the Fresno County Board of Education by the following vote:

Yes Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto,
Kimberly Tapscott-Munson, and Itzi Robles

CONTINUED – J. ACTION

6. Approved the Corrective and Restatement of Memorandum of Option Regarding Sale Option Agreement for Scout Island North.

The motion to approve was

Moved by: Bryan Burton

Seconded by: Itzi Robles

Yes Bryan Burton, Dr. Allen Clyde, Dr. Marcy
Masumoto, Kimberly Tapscott-Munson, and Itzi
Robles

The motion carried. 5-0

7. Adopted FCBE Resolution No. 2025-24 - Recognizing Constitution Day as September 17th.

The motion to adopt was

Moved by: Kimberly Tapscott-Munson

Seconded by: Bryan Burton

Yes Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto,
Kimberly Tapscott-Munson, and Itzi Robles

The motion carried. 5-0

8. Adopted FCBE Resolution No. 2025-25 - Recognizing September as Hispanic History Month.

The motion to adopt was

Moved by: Itzi Robles

Seconded by: Dr. Marcy Masumoto

Yes Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto,
Kimberly Tapscott-Munson, and Itzi Robles

The motion carried. 5-0

9. Adopted FCBE Resolution No. 2025-26 - Recognizing Native American Day as September 26, 2025.

The motion to adopt was

Moved by: Kimberly Tapscott-Munson

Seconded by: Dr. Marcy Masumoto

Yes Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto,
Kimberly Tapscott-Munson, and Itzi Robles

The motion carried. 5-0

10. Adopted FCBE Resolution No. 2025-29 - Recognizing September 7-13, 2025, as Suicide Prevention Week.

The motion to adopt was

Moved by: Kimberly Tapscott-Munson

Seconded by: Bryan Burton

Yes Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto,
Kimberly Tapscott-Munson, and Itzi Robles

The motion carried. 5-0

L. TRUSTEE ACTIVITIES

1. Travel Requests - There were no travel requests.

2. Travel Expenses and Reimbursements

Approved the Conference Reimbursement for Trustee Tapscott-Munson, 5th Annual CABSE Institute, 7/13/25 - 7/16/25, in the amount of \$419.00.

The motion to approve was

Moved by: Dr. Marcy Masumoto

Seconded by: Itzi Robles

Yes Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto,
and Itzi Robles
Abstain Kimberly Tapscott-Munson

The motion carried. 4-0

3. Receipt of Correspondence
Vice President Masumoto - Request for basket for a raffle at the 2025 County Board Conference.
4. Comments by Board Members
Member Robles - Responded by letter to address bullying concerns
Vice President Masumoto - Cornerstone Community Care Event on 8/28/25 at 10:00 a.m., Cornerstone Conference Center
Member Burton - ACCBE Strategies Summit update
Member Tapscott-Munson - CABSE Update

M. SUPERINTENDENT'S REPORT

- All Staff Day - 8/22/25
- Staff morale - Satisfaction
- Goodwill Participation Update
- Above & Beyond Recipient
- Employee Wellness Program
- Dashboard Results Mid-October
- Foundation@FCOE - Fundraising
- 2025 FCOE Honors Gala, 9/20/25
- Campaign to raise \$1 Million/Endowment

N. FUTURE AGENDA ITEMS

O. NEXT MEETING

The next regular Board meeting will be held on September 18, 2025, 4:30 PM, at Fresno County Office of Education, 1111 Van Ness Avenue, Fresno, CA 93721.

P. ADJOURNMENT

A motion to adjourn was

Moved by: Bryan Burton

Seconded by: Dr. Marcy Masumoto

Yes Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto,
Kimberly Tapscott-Munson, and Itzi Robles

The motion carried 5-0 at 3:20 p.m.



Superintendent of Schools